

CONFERENCE VISA

LIST OF DOCUMENTS REQUIRED FOR A CONFERENCE VISA

- 1 Original passport valid for a minimum of 6 months (or for the validity requested, if greater) and having at least 2 blank visa pages ☐
- 2 Two photographs conforming to Indian Government norms as per specifications mentioned on our website (5 cm * 5 cm) ☐
 - Photographs and Photocopy facility is not available in Embassy.
- 3 An Indian Government visa application form duly filled in online and signed on pages 1 and 2 (<https://indianvisaonline.gov.in/>) ☐
- 4 Guarantee letter from the organization where the applicant is employed, stating the purpose of visit to India ☐
- 5 An invitation letter from a registered Indian organization stating the conference topic, dates and location ☐
- 6 Copy of the registration of the Dutch organization (Kamer van koophandel) ☐
- 7 Copy of the registration of the Indian organization (Certificate of incorporation) ☐
- 8 Declaration form : to be filled by all applicants submitting any application ☐
- 9 Additional documents mentioned below as per your case ☐
- 10 Ministry of Home Affairs (MHA) clearance (in case it is available) ☐
- 11 Prepaid self-addressed Envelope (mandatory) for return of Ready Passport or documents must be provided with the application.

LIST OF ADDITIONAL DOCUMENTS

If the applicant is not holding a Dutch passport

- Recent Uittreksel from the gemeente or residence proof in the Netherlands including date of registration in the Netherlands ☐
- Residence card showing the date of registration in the Netherlands ☐
- In case the applicant has not been a resident in the Netherlands for more than 2 years the Telex Form is required (see Download Form section on our website) ☐

If the applicant is having dual nationality

- Declaration of holding a second passport ☐
- A copy of the second passport ☐
- In case there is a valid Indian visa in the second passport both passports must be submitted in order to cancel the existing visa. ☐

If the applicant has previously held Indian nationality (one of the below documents)

- A copy of their "Surrender Certificate" (if you do not have this you may refer to our website for details) ☐
- A copy of their "Renunciation Certificate" (if you do not have this you may refer to our website for details) ☐
- A copy of their "Deemed Surrender Certificate" (if you do not have this you may refer to our website for details) ☐
- Declaration of the status of the Indian passport and Uittreksel showing the date of obtaining foreign nationality ☐

I hereby certify that I have submitted a complete application and that I know and accept the minimum processing times required for my visa application.

Date: _____

Signature: _____