

VISA CHECKLIST 4

Check list for Conference Visa

(Please print a copy and attach on top of your documents at the time of submitting to the Embassy)

S. N.	Document Required	Enclosed or not
1	Original passport valid for a minimum of 6 months and having at least 2 blank pages	<input type="checkbox"/>
2	Two photographs according to the norms of India Government specification (5 cm * 5 cm) • Photographs and Photocopy facility is not available in Embassy.	<input type="checkbox"/>
3	An Indian Government visa application form duly filled in online and signed	<input type="checkbox"/>
4	Guarantee letter from the organization in Netherlands where the applicant is employed, stating the purpose of visit to India	<input type="checkbox"/>
5	An invitation letter from a registered Indian organization stating the conference topic, dates and location	<input type="checkbox"/>
6	Copy of the registration of the Dutch organization (Kamer van koophandel)	<input type="checkbox"/>
7	Copy of the registration of the Indian organization (Certificate of incorporation)	<input type="checkbox"/>
8	Clearance from the Ministry of External Affairs Government of India.	<input type="checkbox"/>
9	Clearance from Ministry of Home Affairs, Government of India	<input type="checkbox"/>
10	Prepaid self-addressed Envelope (mandatory) for return of Ready Passport or documents must be provided with the application.	<input type="checkbox"/>

Additional documents as per the case

If the applicant is holding other nationality passport than Dutch passport

S. N.	Document Required	Enclosed or not
1	Recent Uittreksel from the gemeente or residence proof in the Netherlands including date of	<input type="checkbox"/>

	registration in the Netherlands	
2	Residence card showing the date of registration in the Netherlands	<input type="checkbox"/>

If the applicant is having dual nationality

S. N.	Document Required	Enclosed or not
1	A copy of the second passport	<input type="checkbox"/>
2	In case there is a valid Indian visa in the second passport both passports must be submitted in order to cancel the existing visa	<input type="checkbox"/>

If the applicant has previously held Indian nationality (one of the below documents)

S. N.	Document Required	Enclosed or not
1	A copy of their "Surrender Certificate"	<input type="checkbox"/>
2	Self Declaration of the status of the Indian passport and Uittreksel showing the date of obtaining foreign nationality	<input type="checkbox"/>

If the applicant is an ex-Pakistani national or has ancestral roots to Pakistan

S.N.	Document Required	Enclosed or not
1	Copy of the Surrender Certificate of Pakistani Citizenship	<input type="checkbox"/>

I hereby certify that I have submitted a complete application and that I know and accept the minimum processing times required for my visa application.

Date: _____ **Signature:** _____